

T.L.B.R. 1007-1 **INITIAL FILING REQUIREMENTS** (applies only to cases filed after October 16, 2005 and uses the Interim Bankruptcy Forms adopted by GPO 2005-6, replaces those portions of L.B.R. 102(d) and (e) relating to documents required and the filing of copies, and is subject to General Procedure Order 2001-8 Section II. A.5 for all chapters)

- (a) Schedules, Statements and Other Documents Required. The following original documents should be submitted in this sequence to file a complete voluntary petition packet for relief under Chapters 7, 11, 12 and 13 (the forms are from the Interim Bankruptcy Forms and Transitional Local Bankruptcy Forms which can be located and obtained from [www.cob.uscourts.gov](http://www.cob.uscourts.gov)):
- Voluntary petition – Form B1 (10/05)
  - Statement of Financial Affairs – Form B7 (10/05)
  - Summary of Schedules A–J – FormB6–Summary (10/05)
  - Schedules A, B, C, D, E, F, G, H, I, and J – Forms B6A through B6J (10/05)
  - Declaration Concerning Debtor’s Schedules – Form B6 (10/05)
  - Notice to Debtor by Non-Attorney Bankruptcy Petition Preparer – Form B19B (10/05) (submitted only if debtor used the services of a bankruptcy petition preparer)
  - For each debtor, copies of all payment advices, paycheck stubs, or other evidence of all salary, commissions or income received within 60 days before the bankruptcy case was filed, copied on 8 ½ by 11 paper with the debtor’s first and last name printed on top of each page (and bankruptcy case number, if a number has been assigned); or, if applicable, complete T.L.B.F. 1007-1 (“Statement Concerning Payment Advices Due”) for each debtor.
  - Attorney Fee Disclosure Statement – L.B.F. 102.1
  - Verification of Creditors’ Matrix – L.B. Misc. Form List
  - Creditors’ Matrix (on a computer floppy disk) (see attachment to GPO-2001-7 at [www.cob.uscourts.gov](http://www.cob.uscourts.gov) for instructions).
- (b) Additional Items due from Individual Debtors:
- Statistical Summary of Certain Liabilities – Form B6 Summ2 (10/05)
  - Certificate of Credit Counseling or Motion/Certification for Extension or Waiver
  - Social Security Number Statement – Form 21 (Added by technical amendment on November 28, 2005.)
  - Chapter 7 Individual Debtors:
    - Statement of Current Monthly Income and Means Test Calculation – Form B22A (10/05)
    - Statement of Intention – Form B8 (10/05) (due fifteen days post-petition)

- Chapter 11 Individual Debtors:
    - Statement of Current Monthly Income – Form B22B (10/05)
  - Chapter 13 Individual Debtors:
    - Statement of Current Monthly Income and Disposable Income Calculation – Form B22C (10/05)
    - Plan – T.L.B.F. 3015-1 (must be filed no later than fifteen days post-petition)
- (c) Additional Items due from Chapter 11 debtors:
- List of Twenty Largest Creditors – Form B4 (10/05)
  - List of Equity Interest Holders – Required by Fed.R.Bankr.P. 1007(a)(3)
- (d) The failure to timely file all documents required by 11 U.S.C. §§ 521 and 109, T.L.B.R. 1007-1, T.L.B.R. 3015-1 may result in the dismissal of your case under L.B.R. 505 and the United States Trustee’s Motion to Dismiss and/or under 11 U.S.C. §§ 707(a), 1112(b), 1208(c) or 1307(c), as applicable, without further notice, certification or hearing.